

To assist us in processing your request in a timely manner, please complete appropriate sections in full (as missing details may result in delays)

- > Any fields that are not applicable should be marked N/A
- > For business loans please contact your Relationship/Business Manager to arrange for the production of title / consent
- > For all enquiries please call 1800 603 361 8:00am to 6:00pm AEST & 5:00pm AWST
- > ANZ requires a minimum of 10 business days to process your request

Please use BLOCK CAPITALS to complete this form.

To determine the type of production/consent and documents required, please refer below:

Request	Description	Documents Required
Subdivision	The property has been subdivided into multiple lots	Copy of the approved plan & LTO application Contract of Sale (if applicable) <small>*Note some states require endorsement of the originals</small>
Request for Subsequent Mortgage	A new mortgagee is requesting to register a subsequent mortgage over the property.	Second priority amount Mortgagor consent to give account information to new mortgagee
Transfer of ownership/ Change of name	Request to lodge a Transfer of Land over the property e.g. Adding name to title, removing name to title, changing tenancy etc	Copy of the Transfer of Land or copy of application & proof of name change
Deceased Estate/Bankruptcy	Request to lodge a Survivor Application (Notice of Death) and Application by Legal Representative.	Copy of the Transfer of Land or copy of application & proof of name change
Lease	Consent to Lease requests. e.g. New leases to be registered, Extension of Lease, Transfer of Lease	Copy of the Lease/Sublease Copy of the application (extension/transfer) <small>*Note some states require endorsement of the originals</small>
Easement / Covenant	All matters relating to Easements/Covenants. E.g. Registration of Easement/Covenant / Surrender of Easement.	Copy of the application. <small>*Note some states require endorsement of the originals</small>
Boundary Realignment	Property is subject to realignment of the boundaries, either gaining or losing land.	Copy of the approved plan & LTO application Copy of the transfer of land (if applicable) <small>*Note some states require endorsement of the originals</small>
Resumptions	Requests where government or local authority is claiming back land from the subject property.	Copy of notice detailing the land being taken. Copy of Plan showing land taken
Other	Example: Document endorsement (Section 173) etc	

Please return your completed form with all required supporting documentation to:



Email your request to: complexreleasesteam@anz.com



Fax pages 2, 3 and 4 to the Complex Releases Team on: **1800 118 291**

Or alternatively, you can mail your request to:



Productions Team
Locked Bag 38002
Docklands, VIC 8012

All original documents will be returned to the requesting party via express post. Please allow up to 1 business day for your request to be received and file created. Notification will be sent confirming receipt.

FEES AND CHARGES*

ANZ Discharge/Production Fee \$160

* Title(s) to be made available in NSW or ACT are subject to additional Government fees



SECTION A – CUSTOMER DETAILS

FULL NAME OF ALL REGISTERED SECURITY HOLDERS AND BORROWERS INCLUDING PREVIOUS NAMES:

	First Name	Last Name		
1	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	Home <input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	Work <input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	Fax <input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	Mobile <input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	Email <input type="text"/>

SECTION B - REPRESENTATIVE DETAILS (FOR CORRESPONDENCE PURPOSES)

Please ensure to include phone and fax numbers

Borrower Representative Solicitor Conveyancer Other Financial Institution ANZ Branch Other

Contact Name	<input type="text"/>			Company/Branch Name	<input type="text"/>		
Contact Address	<input type="text"/>			Suburb	State	Postcode	
Phone Number	<input type="text"/>		Mobile Number	<input type="text"/>		Fax Number*	
Email	<input type="text"/>						

SECTION C – PROPERTY DETAILS

	Address of properties/securities	Certificate of Title Reference
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>

SECTION D – REQUEST TYPE

Reason for request: Please tick and provide relevant information, multiple boxes may be ticked. See page 1 for definitions. Please ensure to attach copies of any documents to be lodged at the Lands Titles Office.

Subdivision

Are any of the proposed Lots being sold within the next 6 months?

Yes **Please note a Discharge & Variation Authority will also be required in order to process your request**
 No

If Yes, please complete the following

Lot No is being sold & Proposed Settlement date is

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Will your loans be fully paid out Yes No

In order to assist with partial reduction of your lending please provide details of remaining lots. **Note** a valuation may be required to establish whether your lending is required to be reduced. ANZ will notify you if a reduction in your lending is required. . For valuation purposes please provide contact details to arrange inspection if required:

Name	Contact Ph Number
<input type="text"/>	<input type="text"/>



If a Contract of Sale has been signed, please provide a copy with your request

- Request for Subsequent Mortgage. Proposed Settlement date:
- Transfer of ownership/Change of Name (Non sale)
- Deceased Estate/Bankruptcy
- Lease
 - Please advise whether you require
 - Consent
 - Extension
 - Transfer
- Easement / Covenant
- Boundary Realignment
 - Please advise whether you are
 - Adding Land to your property
 - or
 - Losing Land to your property
- Resumption of Land
- Other (Please provide as much information as possible below)

SECTION E – FEE PAYMENT OPTIONS

I/We would like ANZ to:

- Please debit my/our account listed below (ANZ Accounts only) for the fees. Account holders must be listed in section A.

Customer Name	BSB	Account Number
<input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>

SECTION F – CUSTOMER AUTHORITY

I/We Authorize ANZ to provide my/our solicitors or appointed representatives or other financial institutions detailed in Section B with any information required about our accounts and security held to assist with our request.

I/We consent to ANZ in disclosing information to the subsequent mortgagee for the purpose of advising total lending balances, providing a Priority Agreement and assisting with all matters relating to consent of a subsequent Mortgage being lodged against my/our title(s). I/We acknowledge that the terms of my/our existing lending and Mortgage continue in full force and effect.

Customer 1

Signature

Date (DD/MM/YYYY)

Customer 2

Signature

Date (DD/MM/YYYY)

Customer 3

Signature

Date (DD/MM/YYYY)

Customer 4

Signature

Date (DD/MM/YYYY)