

# ANZ INTERNET BANKING FOR BUSINESS REGISTRATION FORM



This form is used for:

- Registering a new Business (or Businesses) for new ANZ Internet Banking for Business Customers.
- Registering a new Business (or Businesses) for existing ANZ Internet Banking for Business Customers.

## Instructions:

To make registering for ANZ Internet Banking for Business as fast as possible please:

- Only nominate people who are signatories on the account(s) listed on this form as Administrators and/or Authorisers (Authorised Users).
- Ensure all sections of this form are completed including Customer Agreement section (please ensure that the required representatives from the Business sign this form).
- Return the **completed and signed form** to your ANZ Representative (preferred option) or fax to 1800 304 131.

If you have any questions about this form, please contact your ANZ Representative.

## WHO IS COMPLETING THIS FORM? (BUSINESS/CUSTOMER OR ANZ REPRESENTATIVE TO COMPLETE)

Name

Phone

Email

Are you an ANZ Staff member?  Yes  No

If Yes, Role:

If No, can you advise who at ANZ has been assisting you regarding your ANZ Internet Banking for Business Application?

Name

Not Applicable

Branch or  Business Centre Location

## BUSINESS/CUSTOMER DETAILS

The address listed below **must** be the same as the current mailing address as listed in our ANZ systems. Please note: All ANZ Security Devices will be sent to this address. The Business Phone Number is used to assist in delivery of ANZ Security Devices.

Business/Customer Name

ABN/ACN

Business/Customer Address

Country

Business Phone Number (including country code & area code)

## DAILY PAYMENT (PAY ANYONE) LIMIT

Pay Anyone lets you make payments to ANZ accounts not in the same name as this business and to accounts at other Australian Financial Institutions via ANZ Internet Banking for Business. Please select a daily Pay Anyone limit by ticking one of the following boxes. If you don't select an option, a default Pay Anyone Limit of \$25,000 will apply.

\$25,000  \$50,000  \$100,000  \$150,000  \$350,000  \$500,000  \$1,000,000

Please note: The Administrator has the authority to change the Pay Anyone limit at any time after the Business registers for ANZ Internet Banking for Business up to a daily Pay Anyone Limit of \$1,000,000.

## ANZ INTERNET BANKING FOR BUSINESS ACCESS

To ensure the people listed below are given access you must complete all fields.

For each person listed below, except for the first person listed, please select one of two access levels (User Roles):

- Administrator – applies for limits, maintains other Authorised Users (including Operators\*) access and can create, view and authorise transactions and create and manage PayIDs.
- Authoriser – Can create, view and authorise transactions.

\*Operators are created by the Administrator within ANZ Internet Banking for Business and therefore are not listed on this form. An Operator can create and view transactions which an Administrator or Authoriser can then approve.

# ANZ INTERNET BANKING FOR BUSINESS REGISTRATION FORM

## Authorised User 1: Administrator [please note; this person must be a signatory on the accounts]

This is the person we will contact if we have questions about your registration form.

Title  Name  Date of Birth

Email Address<sup>^</sup>  Confirm email address<sup>^</sup>

Mobile Number<sup>^</sup>  Confirm Mobile Number<sup>^</sup>

Do you currently use ANZ Internet Banking?  Yes  No (please tick selection)

Do you have an existing Customer Registration Number (CRN)?  Yes  No (please tick selection)

If yes, existing Customer Registration Number (CRN)   
(if you leave this blank, you will be issued with a new CRN)

<sup>^</sup> Please note: The Authorised User **may** be sent their new Customer Registration Number via email and their temporary password via SMS. Please leave email and mobile number fields blank if you do not wish this to occur.

**ANZ Internet Banking for Business (IB4B) requires enhanced security.** There are two security options available:

- ANZ Shield (free security app from App Store or Google Play), each Authorised User must download the app and register via ANZ Internet Banking (eligibility criteria apply<sup>#</sup>)
- ANZ Security Device (a physical device which is posted to the business address), each Authorised User must register via ANZ Internet Banking

**Please select one (1) of the following security options (please tick selection):**

ANZ Shield  
If selected, ANZ Shield will apply to all linked Customer Registration Numbers (CRNs), including any linked personal CRNs

ANZ Security Device  
If selected, does the Authorised User already use an ANZ Security Device  Yes  No (please tick selection)

Please note: If you do not select one of the above, your security option will automatically default to ANZ Shield. Once registered for ANZ Shield any existing ANZ Security Device(s) will be de-registered.

## Authorised User 2: [please note; this person must be a signatory on the accounts]

Administrator  Authoriser (please tick only ONE selection)

Title  Name  Date of Birth

Email Address<sup>^</sup>  Confirm email address<sup>^</sup>

Mobile Number<sup>^</sup>  Confirm Mobile Number<sup>^</sup>

Do you currently use ANZ Internet Banking?  Yes  No (please tick selection)

Do you have an existing Customer Registration Number (CRN)?  Yes  No (please tick selection)

If yes, existing Customer Registration Number (CRN)   
(if you leave this blank, you will be issued with a new CRN)

<sup>^</sup> Please note: The Authorised User **may** be sent their new Customer Registration Number via email and their temporary password via SMS. Please leave email and mobile number fields blank if you do not wish this to occur.

**ANZ Internet Banking for Business (IB4B) requires enhanced security.** There are two security options available:

- ANZ Shield (free security app from App Store or Google Play), each Authorised User must download the app and register via ANZ Internet Banking (eligibility criteria apply<sup>#</sup>)
- ANZ Security Device (a physical device which is posted to the business address), each Authorised User must register via ANZ Internet Banking

**Please select one (1) of the following security options (please tick selection):**

ANZ Shield  
If selected, ANZ Shield will apply to all linked Customer Registration Numbers (CRNs), including any linked personal CRNs

ANZ Security Device  
If selected, does the Authorised User already use an ANZ Security Device  Yes  No (please tick selection)

Please note: If you do not select one of the above, your security option will automatically default to ANZ Shield. Once registered for ANZ Shield any existing ANZ Security Device(s) will be de-registered.

# ANZ INTERNET BANKING FOR BUSINESS REGISTRATION FORM

## Authorised User 3: [please note; this person must be a signatory on the accounts]

Administrator  Authoriser (please tick only ONE selection)

Title  Name  Date of Birth

Email Address<sup>^</sup>  Confirm email address<sup>^</sup>

Mobile Number<sup>^</sup>  Confirm Mobile Number<sup>^</sup>

Do you currently use ANZ Internet Banking?  Yes  No (please tick selection)

Do you have an existing Customer Registration Number (CRN)?  Yes  No (please tick selection)

If yes, existing Customer Registration Number (CRN)   
(if you leave this blank, you will be issued with a new CRN)

<sup>^</sup> Please note: The Authorised User may be sent their new Customer Registration Number via email and their temporary password via SMS. Please leave email and mobile number fields blank if you do not wish this to occur.

## ANZ Internet Banking for Business (IB4B) requires enhanced security. There are two security options available:

- ANZ Shield (free security app from App Store or Google Play), each Authorised User must download the app and register via ANZ Internet Banking (eligibility criteria apply<sup>#</sup>)
- ANZ Security Device (a physical device which is posted to the business address), each Authorised User must register via ANZ Internet Banking

## Please select one (1) of the following security options (please tick selection):

ANZ Shield  
If selected, ANZ Shield will apply to all linked Customer Registration Numbers (CRNs), including any linked personal CRNs

ANZ Security Device  
If selected, does the Authorised User already use an ANZ Security Device  Yes  No (please tick selection)

Please note: If you do not select one of the above, your security option will automatically default to ANZ Shield. Once registered for ANZ Shield any existing ANZ Security Device(s) will be de-registered.

## ACCOUNT ACCESS FOR NEW ADMINISTRATOR/AUTHORISERS

Please list the account (s) you would like to access via ANZ Internet Banking for Business.

Please note: only list accounts that are in the same business name as the business stated in the "Business/Customer Details" section above.

Account Name	BSB	Account Number	Authorised User Access (please select user access to accounts)
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> All OR <input type="checkbox"/> User 1 <input type="checkbox"/> User 2 <input type="checkbox"/> User 3
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> All OR <input type="checkbox"/> User 1 <input type="checkbox"/> User 2 <input type="checkbox"/> User 3
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> All OR <input type="checkbox"/> User 1 <input type="checkbox"/> User 2 <input type="checkbox"/> User 3
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> All OR <input type="checkbox"/> User 1 <input type="checkbox"/> User 2 <input type="checkbox"/> User 3

## Nominated Fee Account:

Please nominate the preferred account (from 1-4 listed above) to which you direct ANZ to debit any applicable ANZ Internet Banking for Business fees as described in the ANZ Business Banking Transaction Accounts and Fee and Charges Booklet. If you do not nominate an account or if you have nominated a non valid fee account the applicable fees will be charged to the first qualifying transaction account listed.

## Commercial Card Billing Account

Please note: Only Commercial Card Billing Account numbers can be linked to ANZ Internet Banking for Business, not the individual card numbers.

Account Name  Account Number  Authorised User Access same as the above accounts  All OR  User 1  User 2  User 3

## Important Information regarding ANZ Internet Banking for Business:

- Current Pay Anyone Payee details will not be transferred over to your new ANZ Internet Banking for Business registration and, therefore, this information will need to be re-entered. Existing information such as Pay Anyone Payee details will still be available using previous CRNs.
- All Payee details (saved in the Pay Anyone Payees List and Employee List) and BPAY<sup>®</sup> details (saved in the Biller List) will be accessible by all Administrators, Authorisers and Operators for your Business.
- Any ANZ Security Device used to access ANZ Internet Banking for Business will be sent to the mailing address for the Business set out in this form.
- The Business Phone Number is used to assist in delivery of ANZ Security Devices.

<sup>#</sup> For ANZ Shield eligibility, including device models and operating software, please visit [www.anz.com/shield](http://www.anz.com/shield). If selecting ANZ Shield, once registered, ANZ Shield will be used to authorise transactions on all linked CRNs (including all personal CRNs) and any ANZ Security Device(s) will be de-registered from all linked CRNs (unless previously nominated).

<sup>\*</sup> BPAY is registered to BPAY Pty Ltd ABN 69 079 137 518

# ANZ INTERNET BANKING FOR BUSINESS REGISTRATION FORM

## CUSTOMER AGREEMENT

By signing below, I/we the Customer acknowledge and agree that:

- I/we have read and understood, and agree to, all matters set out in this form.
- I/we have read, or been given the opportunity to read, and agree to, the Electronic Banking Conditions of Use (contained in the Terms and Conditions/Product Disclosure Statement for the relevant account(s)) when using ANZ Internet Banking for Business.
- Each person nominated in this form as an Administrator or Authoriser is a signatory to the specified account(s) (as reflected on the relevant account signing authority for the account) and I/we will be liable for the use of ANZ Internet Banking for Business by the signatory.
- Any person nominated as an Administrator or Authoriser in this form is authorised to carry out the functions specified in the Access Control section of the Electronic Banking Conditions of Use and any additional functions listed on anz.com in accordance with that section.
- Each person nominated as an Administrator or Authoriser can choose at any time to amend the security options previously selected within ANZ Internet Banking for Business.
- The information I/we have provided in this form is true and correct in every respect.

### Who needs to sign this form:

- If you are a sole trader/proprietor, the owner
- If you are a company, if only one director who is also the only company secretary, that director; if two (2) or more directors by the two director or a director and the company secretary
- If you are in a partnership, each and every partner
- If you are a trust, all the trustees in accordance with the trust deed
- If you are an incorporated association, all signatories in accordance with the constitution.

1. Full name of signatory	Office/Title	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>
2. Full name of signatory	Office/Title	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>
3. Full name of signatory	Office/Title	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>

## CHECKLIST

Please ensure that you have:

- Completed all sections of this form (and checked all details are correct as reflected in our ANZ systems; contact your ANZ Representative if you are unsure)
- Read the Electronic Banking Conditions of Use contained in your product Terms and Conditions or PDS
- Checked that all accounts on this form are only for the business listed in the Business/Customer Details section
- Only requested Administrator or Authoriser access for accounts for which the Authorised User is a signatory
- Had the appropriate people sign the form on behalf of your Business/Customer

Return the **completed and signed form** to your ANZ Representative (preferred option) or fax to 1800 304 131.